

**WEEK 3**



**Dr. MCR HUMAN RESOURCE DEVELOPMENT INSTITUTE OF ANDHRA PRADESH**  
**Professional Training Programme for Probationary Dy.Collectors.**  
 05 – 04 -2010 to 11 -4- 2010.

**TIME TABLE**

<b>TIME</b>	<b>Monday 12th April</b>	<b>Tuesday ( 13<sup>th</sup> April)</b>	<b>Wednesday ( 14<sup>th</sup> April)</b>	<b>Thursday ( 15<sup>th</sup> April)</b>	<b>Friday ( 16<sup>th</sup> April )</b>	<b>Saturday ( 17<sup>th</sup> April )</b>
10.00 am to 11.30 am	Essential commodities Act Sri.K.K amalakar Addl.Director APCSC	Inam Abolition acts Sri.Venkat Rao ( Rt.Dy.Coll )	PUBLIC HOLIDAY	Appointment of F.P.Shop Dealers – Disposal of Appeals. KV	Tenancy Law in Andhra Pradesh Sri.Suresh Poddar	Board Standing Orders Sri.B.V. Rao. Consultant APARD
<b>Tea Break</b>						
11.45 am to 1.15 pm	Weekly Examination on Village Accounts.	Do	PUBLIC HOLIDAY	Drought Management – Role of Revenue Administration. Sri.Ajayendra Pyal IAS	Do	Land Acquisition – Procedural care Sri.B.V.Rao Consultant, APARD.
<b>LUNCH BREAK</b>						
2-15 pm To 3-45 pm	Communication Skills Dr.O. Vijaya Sri.	Record of Rights Sri. Anand Rau IAS(R))	PUBLIC HOLIDAY	Tenders – Procedure to be followed. Sri.Shiva Kumar Reddy	– Process – Steps involved – Role of RDO as enquiry Officer	FIELD VISIT
<b>Tea Break</b>						
4.00 pm to 05.30 pm	Do	Do	PUBLIC HOLIDAY	Assignment Laws in Andhra Pradesh. SRS	Do	Do